



CALLICOON BUSINESS ASSOCIATION

2019 Monthly General Meeting 3.12.19 | MINUTES

Meeting date | time 3/12/19 | 5:30 pm | Meeting location The Callicoon Caffe | Callicoon, NY

Meeting called by:	Tracy Broyles	Timekeeper:	n/a
Facilitator:	Tracy Broyles , President	Call to Order	5:33 pm by Tracy Broyles
Note taker:	Evan Eisenberg , Secretary	Adjourned	7:02 pm by Tracy Broyles

Attendees:: Tracy Broyles, *President*, Nicole Vallance, *Vice President*, Tom Dent, *Treasurer*, Evan Eisenberg, *Secretary*, Tanyia Vannetta, *Board Member*; Rosie DeCristofaro, Laurie Ramie, Eva Barnett, Claudine Luchsinger, Noma Lacey, Fred Stabbert III, Barbara Matos, Roy Dalton.

AGENDA TOPICS

Agenda topic President's Report | Presenter Tracy Broyles

- Board has met twice since last general meeting, assessing CBA's current situation (including concerns about burnout and lack of capacity for existing events) and charting a course for the future. Three main issues: culture, character, construction.
 - Culture: How can we work together smoothly, fairly, and amicably?
 - Roles for meetings: facilitator, timekeeper, host/doorkeeper, emotions monitor, scribes/secretary, keeping stack.
 - Meetings conduct: Comments at end of section, raise hand, keeping stack, "I" statements, assume positive intent, "waiting room" for new topics.
 - Character: What is our mission? Board has begun work on this question but needs to engage the membership at large.
 - Construction: How can we build an organization with more participation and greater capacity?
 - Bylaws: A working group of the board (Evan, Tom, Robin) will make recommendations for streamlining and improving.
 - Build participation through community outreach.
- Participation in committees:
 - Events committee: Krissy and Tanyia are co-chairs. See report below.
 - Depot Committee: Nicole is chair. Meets 1st and 3rd Monday of each month. Intensive working group; email Nicole if you want to commit.
 - Beautification Committee: John Erik is chair. Can join committee or just participate in the work. Related issues: Sanitation and recycling, signage.
 - Board is working on procedure for people to propose ideas for new events and activities and for Board to evaluate them.

Agenda topic Treasurer's Report | Presenter Tom Dent

- Current balance of \$4,845. New deposit of \$405. Refund of \$450 paid to designer. Bill of \$100 due. Net approx. \$5,400. About \$950 is earmarked for Depot. Fred moved to approve, Nicole seconded, and motion passed unanimously.
- We will send out a (paper) letter asking for dues.

- Resolution to set up 3 checking accounts was previously approved by general membership. NASDY grant for Depot requires segregated funds. Board is looking into question of whether 2 signatories should be required, whether at least one signatory should not be the person monitoring funds, etc.

Agenda topic Secretary's Report | Presenter *Evan Eisenberg*

- Nicole said minutes of previous meeting had been approved by Board. She moved for approval by general meeting, Tanya seconded, and motion was approved. Tom: Minutes of general meeting should be available for review by general membership, then approved at general meeting. This will be clarified by Bylaws working group.

Agenda topic Social Media Committee | Presenter *n/a*

- No Report

Agenda topic Beautification Committee | Presenter *n/a*

- No Report

Agenda topic Events Committee | Presenter *Krissy Smith*

- Tanya: Developing worksheet for budgets, other standard procedures; seeking ways to increase participation. Subcommittees for each event. Building partnerships with other community groups, etc. No events will be scheduled until we have volunteers in place. For each event subcommittee, need at least 4 functions covered: production/programming, fundraising/sponsorship, marketing/publicity, finance/budget.

Agenda topic Train Depot Committee | Presenter *Nicole Vallance*

- Nicole asked for a resolution to apply for a USDA grant for infrastructure: "RESOLVED, that the Governing Board of this Association be and it hereby is authorized and empowered to take all action necessary or appropriate: To obtain for and on behalf of the Association through the United States Department of Agriculture (USDA) or any other Governmental agency a grant in a sum not to exceed \$100,000..." [Full resolution, to be attached or uploaded with these minutes to the Depot Committee drive, is part of the paperwork for the grant.] Fred moved, Tom seconded, and the motion passed unanimously.

Agenda topic New Business | Presenter *Various*

- Sullivan Renaissance Community grant: Delaware was selected to be one of the 5 towns. We receive \$20K for participating; need to contribute \$28K in kind from town, CBA, and community members. Meeting with town on Mon morning to review details. Judging on August 1. All funds have to expended by Oct. 1. Top grantee will get \$250K, 2nd \$75K, the other three \$25K each.
- Barbara noted that the Democrat got very little printing work or advertising from the CBA last year. Nicole pointed out that the CBA had lost half members and had no money for institutional advertising.
- Fred proposed an event to celebrate the 150th anniversary of the town of Delaware. On the 100th anniversary, on May 4, 1969, 1000 people showed up. Fred suggested a parade down Main St. as one possibility.

Agenda topic Announcements | Presenter *Multiple*

- **NEXT MEETING** - Fred moved to reschedule next meeting for April 24, Tom seconded, and motion passed. [N.B. Because of scheduling issues for Board members, date has been changed to May 1.] Tracy: See if you can get 2 members who weren't here to come to next meeting.
- **Adjournment - Move (NV) to adjourn at 7:02 pm - 2nd (Roy D), approved unanimously.**