



# CALLICOON BUSINESS ASSOCIATION

## 2020 Monthly General Meeting 1.15.20 | MINUTES

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Western Sullivan Public Library, Delaware Free Branch, Callicoon, NY | 1.15.20, 5:30 pm

Meeting called by: **Tracy Broyles**, President      Timekeeper: **Tanyia Vannatta**, Board Member  
Facilitator: **Tracy Broyles**      Call to Order **5:33 pm** by Tracy Broyles  
Note taker: **Evan Eisenberg**, Secretary      Adjourned **6:53 pm** by Tracy Broyles

Board members present: Tracy Broyles, *President*, Nicole Vallance, *Vice President*, Tom Dent, *Treasurer*, Evan Eisenberg, *Secretary*, Gina Fenton, Tanyia Vannatta. Other attendees: Patti Moorhead, Laurie Ramie, Sylvia Hummel, Rosie DeCristofaro, Dan Brinkerhoff, Joanne Wasserman Brinkerhoff, Dania LaScola, Tom Bennis, Irene Nickolai, Jennifer Eaton, Nina Rosenquest, Audra Everett.

### AGENDA TOPICS

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#### President's Report | Tracy Broyles

- Elections were originally scheduled for December, but the meeting had to be postponed on account of a snowstorm.
- President will have further comments in Annual Report and Elections sections of agenda.

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#### Secretary's Report | Evan Eisenberg

- **Motion to approve minutes of the previous General Meeting (11.20.19) was proposed by Tom, seconded by Tanyia, and approved unanimously.**

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#### Treasurer's Report | Tom Dent

- Tom presented summary financial statements for 2019, available to members upon request.

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#### Annual Report | Nicole Vallance and Tracy Broyles

- Nicole presented the Annual Report for 2019, including the Budget Review, available [here](#).
- Highlights included:
  - Major progress on the Depot Project, including grants totalling \$425K.
  - The Municipal Partnership Grant Program from Sullivan Renaissance, done with the Town of Delaware, brought \$20K in grant money and an additional \$20K in matching goods and services to the Town and hamlet of Callicoon. This provided funds for Beautification, including flowers and other plantings for the hamlet and town (at no cost to the CBA, aside from businesses purchasing their annual baskets); new benches and picnic tables for Callicoon Creek Park; a new garden; restoration of Chipmunk Court; new lids for the trash and recycling bins on Lower Main St. and additional annual garbage pickup for the hamlet; new wayfinding signage for the hamlet; and free weekly yoga in the park in August. Finally, we won the Silver Feather Award of \$75K, all of which the Town has committed to the CBA for use on the Depot Project (included in the \$425K noted above).
  - Successful events that generated \$5,977.64 in profit.
- Tracy: 2019 was a big year in terms of transition, with a lot of work done behind the scenes in addition to visible work.
  - Discovering that we did not have an active nonprofit status, we engaged Cooper Arias to support our retroactive application and ensure compliance.

- Policies (non-discrimination etc.) required by funders, government, etc. were adopted.
- Officers' insurance was procured.
- Addressing the problem of capacity:
  - The Events Committee established regular procedures and forms that can be used each year by new Board members, chairs, volunteers, etc.
  - Events, Beautification, etc. will continue to thrive if membership steps up.
- Discussion:
  - Evan: Consensus of the last 3 boards was that we are becoming a business AND community association. Confirmed by nonbinding vote at General Meeting but turnout was low.
  - Irene: Will there be outreach to the community on the Depot Project? Nicole: There has been outreach, but major outreach can only take place once we sign the lease. Renderings are just to suggest possible concepts, meant to inspire funders, donors, and volunteers.

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### Elections for 2020 CBA Executive Board | Tracy Broyles

- At risk of scaring people away, would like to remind candidates of duties of Board: care, loyalty, and obedience.
  - Care: Diligence to ensure compliance with applicable laws and regulations, internal governance documents (bylaws, policies, etc.) Attend meetings, read reports, solicit copies of reports from meetings they missed. Find a clear process for fulfilling any major obligations, managing risk, and planning.
  - Loyalty: Disclose conflicts of interest, and recuse from deliberations or voting in case of conflicts of interest, in accordance with policy passed last past year.
  - Obedience: Comply with applicable laws and regulations, internal governance documents. Make sure money is serving the mission and/or purpose money was earmarked for. File annual reports with NYS attorney general's office and with IRS.
- Candidates
  - Previously declared: Nicole Vallance for President; Kathleen Hawk for VP; Tom Dent for Treasurer; Tanyia Vannatta for Secretary; Gina Fenton, Dania LaScola, Fred Stabbert III for Board Members at Large.
  - Declared from the floor: Patti Moorhead for Board Member at Large.
  - Candidates briefly addressed the meeting, except for Gina (in Florida, would have attended originally scheduled meeting) and Fred (had dentist's appointment).
- Voting Procedure
  - Digital ballots will be sent today to all members in good standing.
  - Responses must be received by Thursday, 1.23 at 11:59pm.

**MEETING CLOSING: Motion to adjourn proposed by Tom, seconded by Patti, carried unanimously at 6:53 pm.**